

MEETINGS & EVENTS



CENTER FOR
ARCHITECTURE
+ DESIGN

**In the Landmark
Hallidie Building**
AIA San Francisco
Space Rental





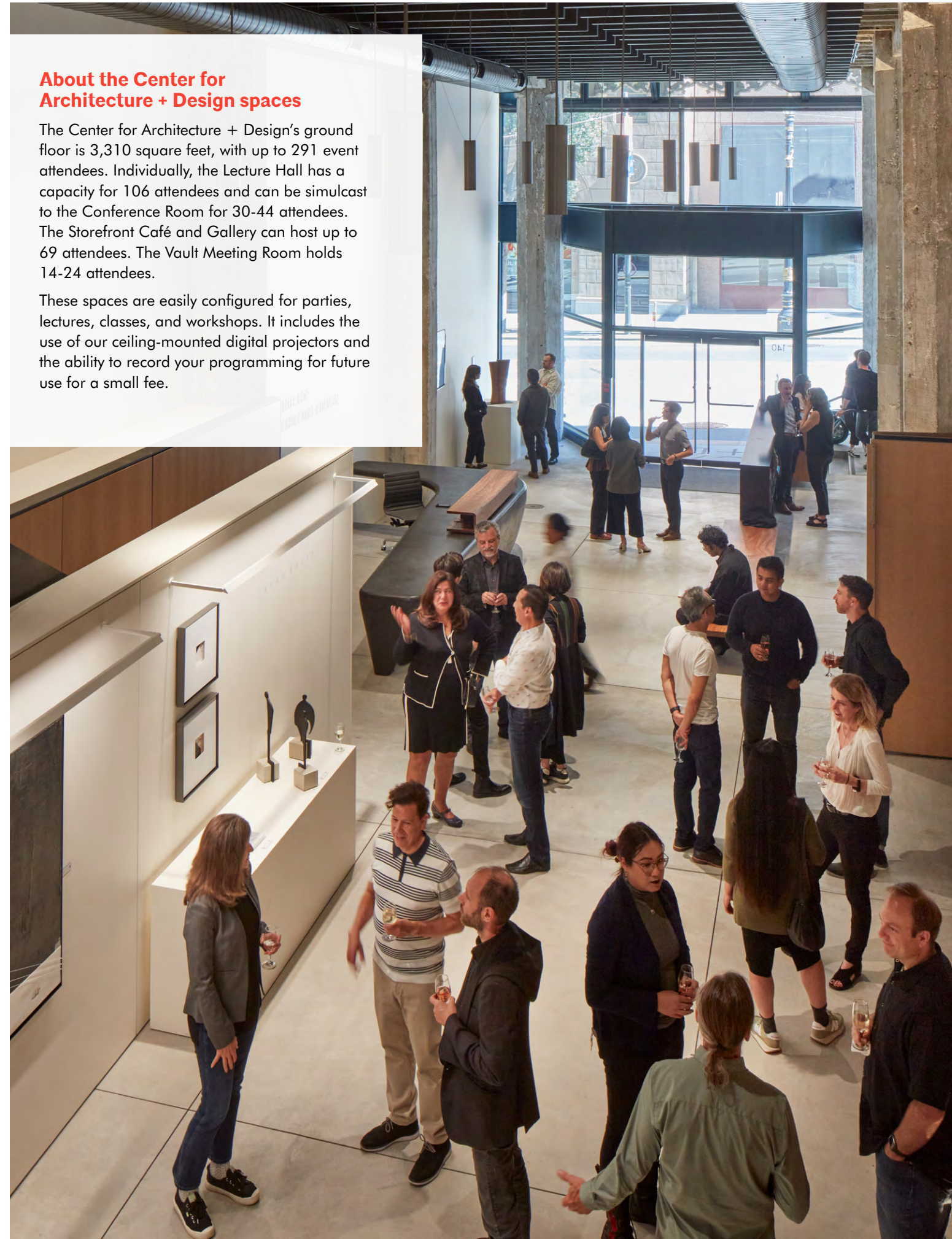
About the Hallidie Building

Headquartered in the historic Hallidie Building—America’s first glass-curtain-wall building, designed by Willis Polk and completed in 1917—Center for Architecture + Design is the Bay Area’s leading cultural destination for all things architecture and design. AIA SF’s storefront Center for Architecture + Design will provide a comfortable and beautiful venue for day and evening events. We’re centrally located in downtown San Francisco with easy access to public transportation on both local and regional systems. Built-in audio visual, adjustable lighting to accommodate events in various configurations, with capacity ranging from 14 to 291 attendees.

About the Center for Architecture + Design spaces

The Center for Architecture + Design’s ground floor is 3,310 square feet, with up to 291 event attendees. Individually, the Lecture Hall has a capacity for 106 attendees and can be simulcast to the Conference Room for 30-44 attendees. The Storefront Café and Gallery can host up to 69 attendees. The Vault Meeting Room holds 14-24 attendees.

These spaces are easily configured for parties, lectures, classes, and workshops. It includes the use of our ceiling-mounted digital projectors and the ability to record your programming for future use for a small fee.



STOREFRONT CAFÉ

460 SQUARE FEET
CAPACITY 10-37

Make a strong first impression with welcome branding in the storefront café.

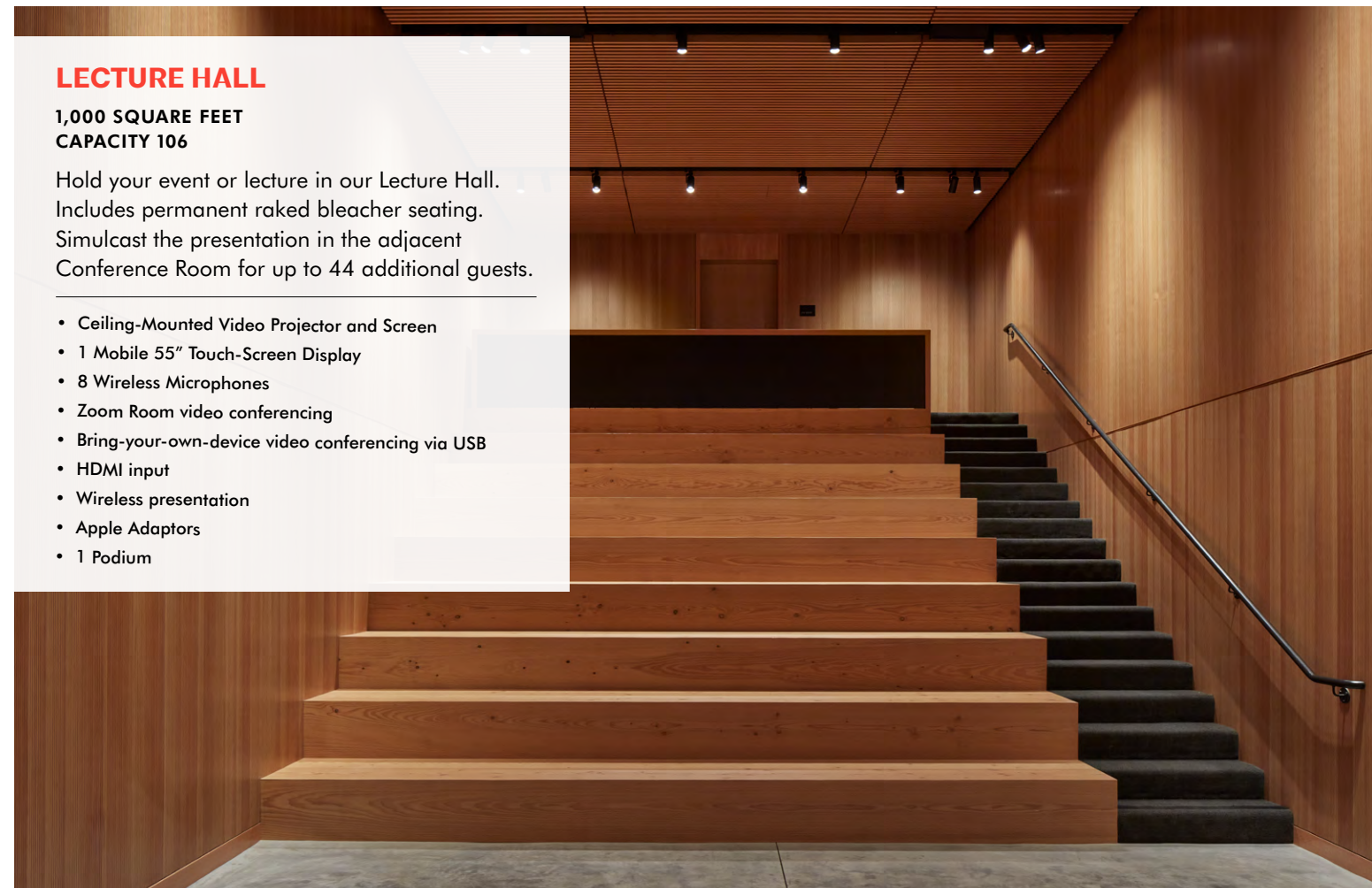


LECTURE HALL

1,000 SQUARE FEET
CAPACITY 106

Hold your event or lecture in our Lecture Hall. Includes permanent raked bleacher seating. Simulcast the presentation in the adjacent Conference Room for up to 44 additional guests.

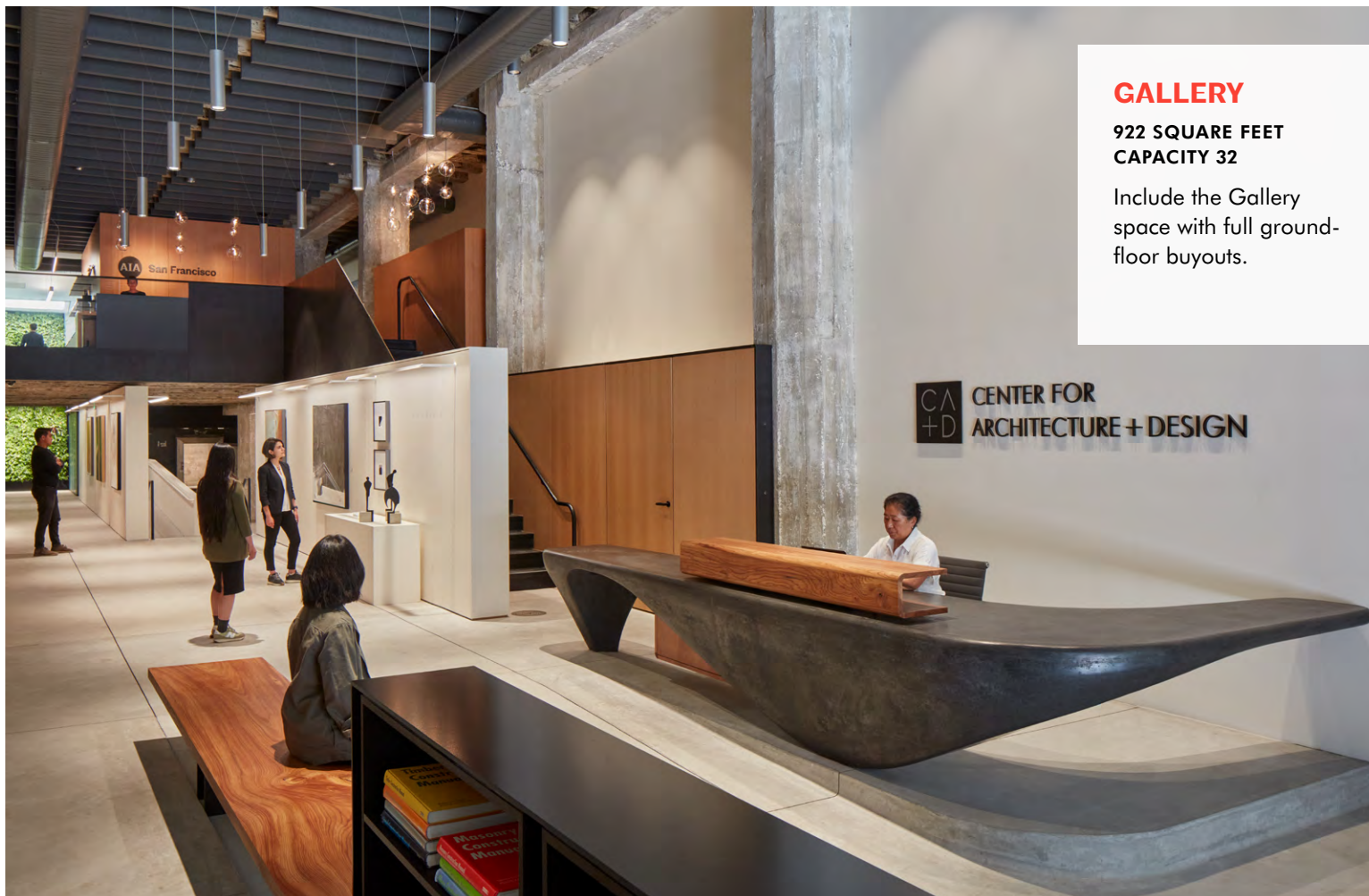
- Ceiling-Mounted Video Projector and Screen
- 1 Mobile 55" Touch-Screen Display
- 8 Wireless Microphones
- Zoom Room video conferencing
- Bring-your-own-device video conferencing via USB
- HDMI input
- Wireless presentation
- Apple Adaptors
- 1 Podium

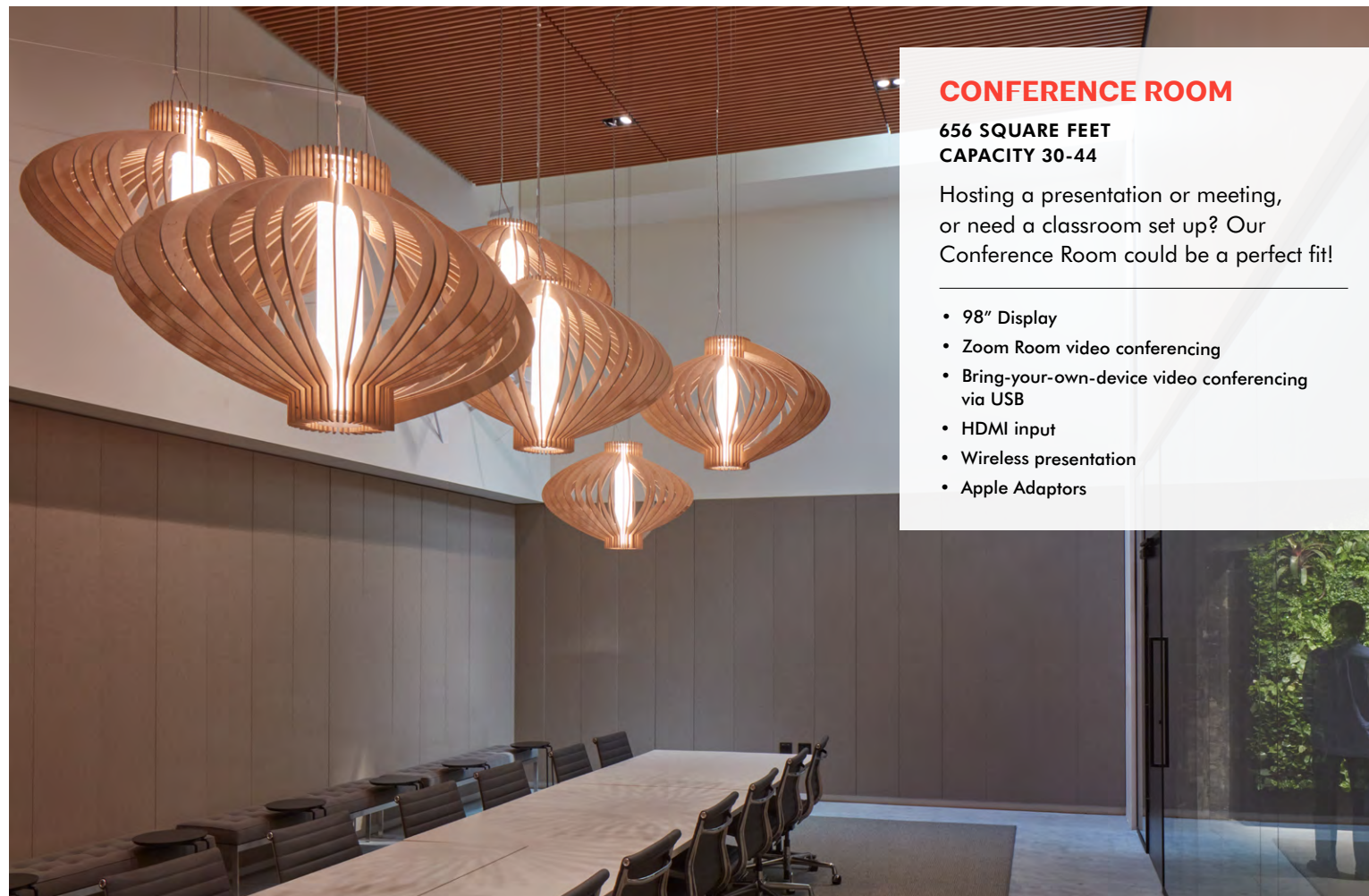


GALLERY

922 SQUARE FEET
CAPACITY 32

Include the Gallery space with full ground-floor buyouts.



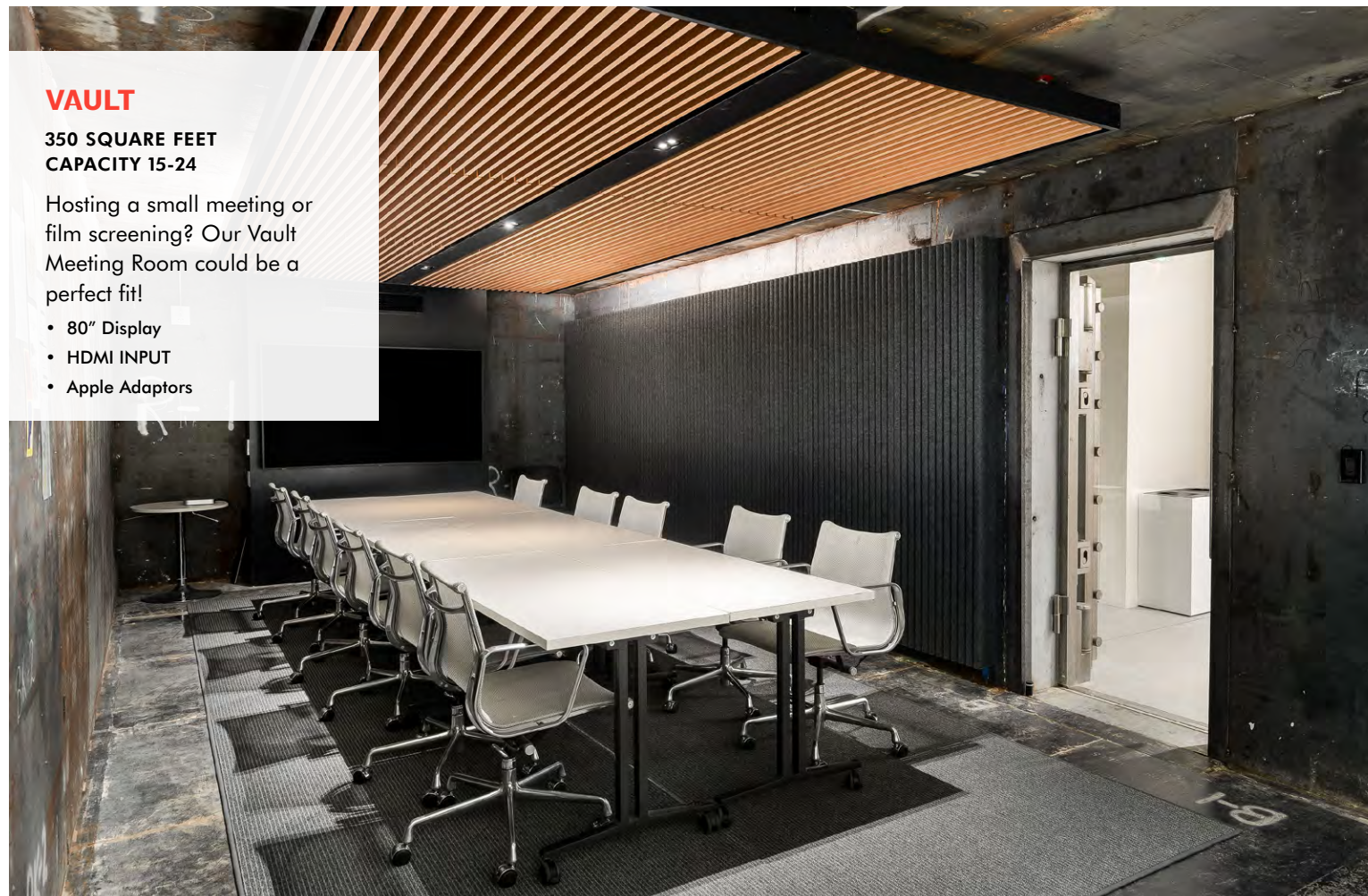


CONFERENCE ROOM

656 SQUARE FEET
CAPACITY 30-44

Hosting a presentation or meeting, or need a classroom set up? Our Conference Room could be a perfect fit!

- 98" Display
- Zoom Room video conferencing
- Bring-your-own-device video conferencing via USB
- HDMI input
- Wireless presentation
- Apple Adaptors



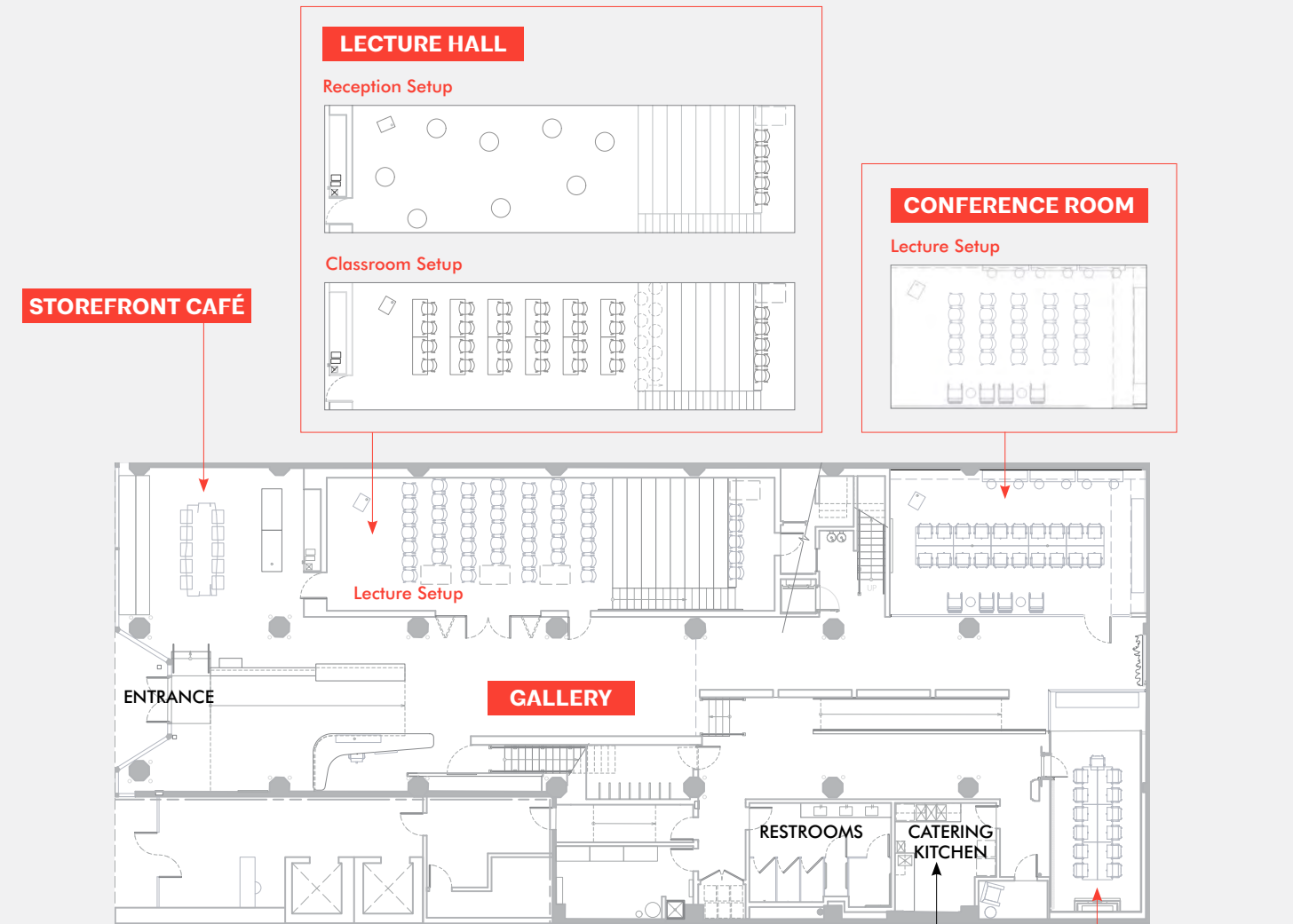
VAULT

350 SQUARE FEET
CAPACITY 15-24

Hosting a small meeting or film screening? Our Vault Meeting Room could be a perfect fit!

- 80" Display
- HDMI INPUT
- Apple Adaptors

RENTAL SPACES



INCLUDED IN YOUR SPACE RENTAL

- 150 Stacking Chairs
- 28 Tables [60" L X 24" W X 28.5" H]
- Coat Rack & Hangers

AVAILABLE FOR A FEE

- Video Recording Capabilities
- Table Linens
- Glassware

- 3-compartment sink
- Hand sink
- Reach-in refrigerator
- Prep table

VAULT MEETING ROOM

SPACE	CAPACITY	SQUARE FEET	HOURLY RATE
Ground Floor A private buyout includes the entrance and gallery circulation spaces and the catering kitchen, and all the spaces described below	291	3,310	\$1,800 (6-hour minimum)
Storefront Café Table + Chairs	32	460	\$1,200 (3-hour minimum)
Lecture Hall Raked Bleacher Seating	106	1,000	\$1,300 (3-hour minimum)
Storefront Café + Lecture Hall Combo	138	1,460	\$1,600 (3-hour minimum)
Conference Room	30-44	656	\$500 (3-hour minimum)
Vault Meeting Room	15-24	300	\$250 (3-hour minimum)

Nonprofits and Government agencies receive a 20% discount on the Lecture Hall and above. Discount does not apply to the Conference Room or Vault Meeting Room. A 30% premium applies during weekends and after-hours from 6 pm to 9 am. The Center has a full-service pantry space for caterers to use for food and beverage preparation and staging. The Catering Kitchen will include a professional-grade refrigerator, dishwasher, sink, and microwave and is available for Ground Floor Buyouts and the Lecture Hall rentals only. Extra fees may apply for security, janitorial and AV services.

INQUIRY FORM

Ready to hold a date and time, book, or need additional information? Fill out this inquiry form to hold a date. If the space is available, AIASF will send you an agreement and request a 50% deposit to confirm the rental space.

CHALLENGE PROCEDURE

With a tentative hold on your desired date, others interested in your date may challenge your hold. To confirm your date, sign AIASF's agreement and pay the 50% rental deposit within the next three working days or release the challenged date. Only one tentative hold can be challenged at a time.

Event Details

EVENT TITLE

EVENT DESCRIPTION

EVENT DATE OR OPTIONS

EVENT TIME, INCLUDING MINIMUM HOURS, SETUP, AND CLEANUP

ANTICIPATED ATTENDANCE

EVENT SPACE(S):

- Ground Floor Buyout
- Storefront Café
- Lecture Hall
- Conference Room
- Vault Meeting Room

Contact Details

FIRST/LAST NAME

COMPANY/ORGANIZATION, IF APPLICABLE

TITLE

EMAIL

PHONE



CENTER FOR
ARCHITECTURE
+ DESIGN



San Francisco

Questions and to Submit?
Contact events@aiasf.org

AIASF
Center for Architecture + Design
140 Sutter Street
San Francisco, CA 94104

Contact us!
Events@aiasf.org
(415) 874-2621 | aiasf.org